



## ANNOUNCEMENT

TO: General Education Personnel  
FROM: Lansing Educational Advancement Foundation (LEAF)  
SUBJECT: MacQueen Fellowship  
DATE: September 1, 2011

The Board of Trustees of the Lansing Educational Advancement Foundation (LEAF) is pleased to announce the funding for the MacQueen Fellowship. This year we will award **\$500.00**.

Dr. MacQueen was a former member of the Lansing Educational Advancement Foundation and was master of ceremonies for the Talent Show and Wharton Showcases. In addition to Larry's communication expertise, he was also an avid photographer, acted as parliamentarian for the Lansing Board of Education and was active in the Michigan Education Association.

The attached application form must be filled out completely and signed by the applicant and their supervisor. Applications should be mailed to the LEAF office at the Beekman Center, attention Anne Goudie.

*The deadline for submission of grants is **November 4, 2011**.*

Award recipients will be announced at the November LEAF Fundraiser. Awards must be expended by **June 1, 2012**. At the conclusion of the activity, you will be required to furnish a brief report.

For additional information call 755-3177 or email [Lansingleaf@gmail.com](mailto:Lansingleaf@gmail.com)



# MACQUEEN FELLOWSHIP APPLICATION

**DUE ON NOVEMBER 4, 2011**

Please print legibly.

Applicant's Name \_\_\_\_\_ Position \_\_\_\_\_ School Year: \_\_\_\_\_

Building Name \_\_\_\_\_ School Phone \_\_\_\_\_ Best time to reach you \_\_\_\_\_

Address (Include City and Zip) \_\_\_\_\_

Evening Phone \_\_\_\_\_ Best time to reach you \_\_\_\_\_

Email Address \_\_\_\_\_

Grade Level/Subject Taught \_\_\_\_\_

Conference/Workshop Title: (Please attach a copy of the conference flyer.) \_\_\_\_\_

Conference Date \_\_\_\_\_

Approximate number of students impacted by this project \_\_\_\_\_

Amount Requested \_\_\_\_\_ Budget \_\_\_\_\_

How will participation in this conference impact students? \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor's/Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

- For further information or assistance contact the LEAF office at 755-3177 or [lansingleaf@gmail.com](mailto:lansingleaf@gmail.com). **Please return the application and a copy of the conference flyer on or before November 4th** via courier as faxes are often illegible. Send to: BEEKMAN CENTER, Room 152.